

## Leadership Foundations

### Mentoring Guidelines

Responsible for:

1. Providing mentoring / discipling for Leadership Trainee.
2. Using as a starting point the material provided for mentoring / discipling and for developing self-awareness, which will be in the trainee's folder.
3. Meeting regularly with the trainee in order to discuss on an alternating basis their skills, development and character.
4. Providing the trainee with a job description appropriate to their level of responsibility. If the trainee is in secular employment the job description needs to be manageable bearing in mind the individual's circumstances. If full time or part time in the church, terms of engagement/contract of employment will also be needed.
5. Completing the feedback form on a termly basis
6. Discussing with the trainee their plans following the period of training.
7. Providing adequate study time for the trainee to complete their assignments.

